

*Constitution
and By-Laws*

*The Sarah Cochran
Association of West
Virginia*

PHI PSIS

*Morgantown, W. Va.
The Year A. D. 1908*

CONSTITUTION AND BY-LAWS

ARTICLE I.

Section 1—Title. The name of this Association shall be THE SARAH COCHRAN ASSOCIATION OF WEST VIRGINIA PHI PSIS.

Section 2—The object and purpose of this Association shall be the advancement financially, and otherwise, of the Phi Kappa Psi Fraternity at large, and especially of West Virginia Alpha Chapter of said Fraternity, or of any other Chapter or Chapters of said Fraternity; also to promote the fraternal spirit among the members of this Association; evoke opportunities for the manifestation of loyalty, and the discharge of duties to the Fraternity by its members and in general, to advance the interest and welfare of Phi Kappa Psi, and more particularly to create a sinking fund for the furnishing and the maintaining the Chapter House of West Virginia Alpha.

Section 3—Location. The business office of the Association shall be located in the City of Morgantown, West Virginia.

Section 4—Membership.

(a) The membership of this Association shall be composed of the members of the Phi Kappa Psi Fraternity.

(b) There shall be in each town in which there are three Phi Psis, a local organization whose members shall become members of this organization upon the recommendation of said local organizations, to the Committee on Membership.

(c) It shall be the duty of such local organizations to advance the interests of the Fraternity, and this Association, by the appointment of such committees as may be necessary to carry out the requests of this Association.

Section 5—Officers. The officers of this Association shall be,

(a) President, Vice President, Recording Secretary, Corresponding Secretary, Treasurer.

(b) The officers of this Association shall be elected annually, and, if in any year no election be held, the old officers shall hold

over until new officers are chosen.

Section 6—Powers. The Association shall have jurisdiction over the conduct of its members, and the rights to suspend and expel shall be limited to suspension or expulsion from membership in this Association.

Section 7—Meetings.

(a) An annual meeting shall be held in the month of June, at such time and place as the Executive Committee may appoint.

(b) Special meetings may be held upon the written notice signed by five of the members of the Association, or by the Corresponding Secretary, a copy of which shall have been properly mailed at least seven days prior to the time appointed for such meetings.

ARTICLE II.

Section 1—Organization.

(a) The members present at an annual or special meeting of this Association shall constitute a quorum.

(b) A majority of the members of a committee shall constitute a quorum.

ARTICLE III.

Section 1—Parliamentary.

(a) "Roberts Rules of Order" shall be the parliamentary authority in all cases not provided for in this Constitution.

(b) A majority of votes cast shall be the ruling vote, except where otherwise specified.

(c) All elections at meetings of this Association shall be by sign, unless a vote by ballot be demanded.

(d) The first member named shall be the chairman of the committee.

ARTICLE IV.

Section 1—Executive Committee.

(a) There shall be a standing Executive Committee, consisting of the Officers of the Association.

(b) It shall be the duty of this committee to exercise general supervision over the affairs of this Association, and to elect members.

Section 2—Committee on Membership.

(a) There shall be a Committee on Membership consisting of three members.

(b) It shall be the duty of this committee to procure members, and to keep the Card Index of the same as herein provided.

(c) Card Index—The Committee on Membership of this Association shall keep a Card Index of members, upon which shall appear the following data:

Name in full,
Date of birth,
Place of birth,
Father's name,
Mother's name,
Name and location of college,
Name of Chapter,
Honors,
Degrees,
Occupation,
Business address,
Noteworthy facts,
When initiated.

Section 3—Committee on Entertainment. West Virginia Alpha Chapter shall compose this committee and it shall be its duty to provide a program of entertainment for the annual meeting.

Section 4—Committee on College Entrance.

(a) Each local organization shall provide for a Committee on College Entrance.

(b) It shall be the duty of

these committees, immediately after the June meeting of every year, to ascertain the names of students who intend to enter college where a Chapter of this Fraternity is located; to investigate the moral, intellectual, and social standing of such students, and to communicate forthwith to the Chapters concerned, the results of such investigation.

ARTICLE V.

Section 1—Dues and Assessments. The membership dues shall be the payment of an admission fee of \$5.00, to be paid upon admission to membership.

Section 2—All assessments shall be payable as prescribed in the resolutions imposing same.

ARTICLE VI.

Amendment—This Constitution or any portion thereof may be amended or repealed at any annual meeting by a two-thirds vote of the members present.