

BY-LAWS

OF

Harper's Ferry Conclave,

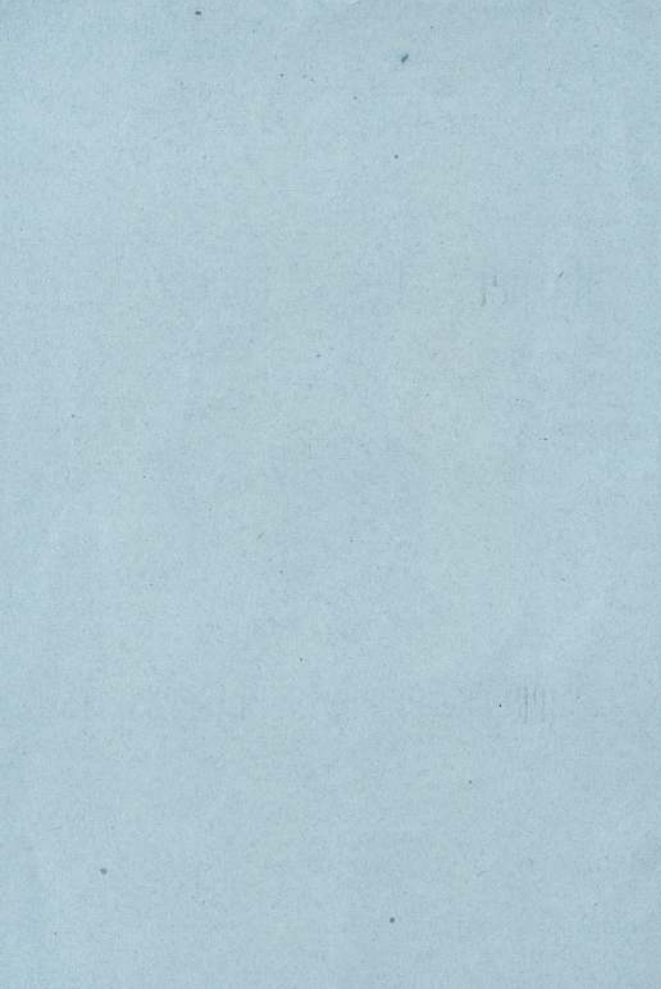
✻ No. 346. ✻



IMPROVED ORDER HEPTASOPHS.







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✿ No. 346. ✿



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THOMPSON BROTHERS,  
PRINTERS AND BOOK BINDERS,  
MARTINSBURG, W. VA.

CERTIFICATE TO BE ATTACHED TO BY-LAWS OR AMENDMENTS.

Hall of Harper's Ferry Conclave, No. 346, I. O. H.

FEBRUARY 1, 1898.

**THIS IS TO CERTIFY,** *That the annexed and foregoing set of By-Laws was submitted in writing to this Conclave, signed by two members in good standing and read at a stated meeting thereof on the seventh day of December, 1897, entered on our records and laid over, and then read at another stated meeting of our Conclave, held on the twenty-first day of December, 1897. And that the same was adopted by receiving the votes of two-thirds of the members present, at our stated meeting held on the fourth day of January, 1898.*

**In Testimony Whereof,** *We have hereunto set our hands and affixed the seal of our Conclave, at Harper's Ferry, W. Va., this first day of February, 1898.*

[SEAL.]

W. B. NICHOLS, Archon,

JAS. F. CASSELL, Secretary.



# BY-LAWS

... OF ...

Harper's Ferry Conclave No. 346,

✻ I. O. H. ✻

## ARTICLE I.

### *Name and Location.*

SECTION 1. The name and title of this Conclave shall be HARPER'S FERRY CONCLAVE, No. 346, IMPROVED ORDER HEP-TASOPHS.

SEC. 2. It shall meet in some suitable building in Harper's-Ferry, W. Va., on the first and third Tuesday of each month at 8 o'clock p. m.

## ARTICLE II.

### *Salaries.*

SECTION 1. The Financier shall receive

a salary of ten (10) cents per member per quarter.

SEC. 2. The Secretary shall receive ten (10) cents per member per quarter for his services.

SEC. 3. The Treasurer shall receive ten (10) cents per member per quarter for his services.

SEC. 4. Any salaried officer of this Conclave who may neglect the duties imposed by this Conclave shall be fined twenty-five (25) cents for each such neglect, unless fine imposed by Supreme Conclave amounts to more, in which case said neglectful officer shall pay said fine imposed by the Supreme Conclave. The Archon to be final judge of the amount of such fine. Any such officer failing to pay a fine imposed as above, within thirty days, the said fine shall be deducted from his salary.

SEC. 5. All fines so collected shall be paid into the General Fund.



## ARTICLE III.

*Bonding Officers.*

SECTION 1. The Treasurer shall be bonded in a Guarantee Trust Company in the sum of Five Hundred Dollars.

SEC. 2. The Financier shall be bonded in a Guarantee Trust Company in the sum of Two Hundred Dollars.

SEC. 3. The Trustees shall be bonded in a Guarantee Trust Company in the sum of Fifty Dollars each ; *provided, however,* that so long as they hold no funds in trust for the Conclave it will not be necessary for them to be so bonded.

SEC. 4. The expense for bonding the officers of the Conclave shall be paid out of the General Fund of the Conclave.

## ARTICLE IV.

*Initiation, Application and Withdrawal Card Fees.*

SECTION 1. The initiation fee for all persons wishing to join this Conclave shall be Five Dollars.

SEC. 2. Any member wishing to withdraw from this Conclave shall pay One Dollar for a withdrawal card.

SEC. 3. Any member wishing to join this Conclave by card shall accompany said application with a fee of Fifty Cents.

### ARTICLE V.

#### *Dues.*

The amount to be paid by each member of this Conclave into the General Fund as dues shall be One Dollar per quarter.

### ARTICLE VI.

#### *Medical Examiner.*

SECTION 1. There shall be two Medical Examiners for the purpose of examining applicants for membership.

SEC. 2. The Medical Examiner shall receive a fee of One Dollar and Fifty Cents for each examination, out of which sum the Medical Examiner shall pay the fee provided for supervision by the Supreme Medical Examiner.

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## ARTICLE VII.

### *Duties of Officers.*

SECTION 1. The officers shall perform the duties assigned them by the General Laws of the Order and, in addition, such other duties as may be prescribed by these By-Laws.

SEC. 2. The Treasurer shall deposit on the day following each meeting of the Conclave, in bank all moneys in his possession belonging to the Conclave. The account shall be opened in the name of the Conclave, and all checks against said account shall be signed with his official title.

SEC. 3. The Treasurer shall present a written report of his accounts to the Conclave on the first regular meeting night in July and January.

SEC. 4. The Secretary shall provide himself with a book properly headed and ruled, and shall keep an itemized account of the receipts and expenditures of

the General Fund of the Conclave, and on the first regular meeting night in July and January make a written report to the Conclave.

## ARTICLE VIII.

### *Fines for Delinquents.*

SECTION 1. Should the dues or assessment of any member remain unpaid on the last day allowed for such payment, as provided under the General Laws of the Order, said dues or assessment shall be paid by the Financier appropriating from the General Fund of the Conclave an amount sufficient therefor, crediting the same to the delinquent's dues or assessment, as the case may be, so as to avoid his suspension for non-payment. The sum so appropriated and credited shall be obtained by the Financier from the Treasurer in the regular way. Said amount so appropriated and credited shall be a loan to the member from the General Fund. Immediately after mak-

ing such loan, as before provided, the Financier shall charge such delinquent member with the amount of said loan, together with a fine of twenty-five cents, and notify the member that he has received such loan, which, together with the fine thereon, must be paid within thirty days to the Financier. When said loan and fine are paid by the member to the Financier he shall at once deposit the same with the General Fund, crediting accordingly.

SEC. 2. No member shall receive a loan from the General Fund of the Conclave exceeding the amount of one quarter's dues or the amount of one assessment to the Benefit Fund at any one time, nor shall he receive a second loan so long as the first, together with its accompanying fine, remains unpaid.

E. B. CHAMBERS.

D. H. NICHOLS.

Signed and in effect this day and date,  
March 15th, 1898.

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